

**Lincoln Street School**  
**Governance Committee**  
**Meeting Minutes**  
**January 14, 2021, 3:30 P.M.**

<b>Board</b>	<b>Sara Smith</b>	TCDE Assistant Superintendent
	<b>Yuliana Moreno</b>	TCDE Representative
	<b>Linda Houchins</b>	TCDE Representative
	<b>Kelley Dolling</b>	Tehama County Community Representative
	<b>Jill Kelly</b>	Lincoln Street School Parent Representative

The meeting of the Lincoln Street School (LSS) Governance Committee was held on the above date. All members were present with the exception of Jill Kelly.

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| <b>Call to Order</b>                                    | 1.  | Meeting called to order at 3:32 p.m. by Sara Smith.  |
| <b>Roll Call and Pledge of Allegiance</b>               | 2.  | Pledge of Allegiance led by Kelley Dolling.  |
| <b>Consent Agenda</b>                                   | 3.1 | <b>Approval Agenda.</b> Motion to approve Agenda by Kelley Dolling with a second by Linda Houchins. Motion carried unanimously.  |
|   | 3.2 | <b>Approval of Minutes.</b> Motion to approve the Governance Committee Minutes from November 12, 2020 by Yuliana Moreno with a second by Kelley Dolling. Motion carried unanimously.   |
|   | 3.3 | <b>Approval of Minutes.</b> Motion to approve the Governance Committee Minutes from December 10, 2020 by Kelley Dolling with a second by Yuliana Moreno. Motion carried unanimously.   |
| <b>Audience with Groups and/or Individuals to Speak</b> | 4.  | None.  |
| <b>School Report</b>                                    | 5.1 | <b>Student Review.</b> There are currently 69 students enrolled. LSS attempted to enroll 5 students who have until January 15 to respond with their continued interest to enroll with LSS. Letters went out to all waitlisted students via email and mail to confirm continued interest in enrollment with a deadline to respond by January 31. This will provide a better idea of where the waitlist stands for the remainder of the school year and going into the next school year. |

5.2 **Tasks Accomplished.** LSS held the first round of virtual clubs with five to ten students participating each time. Attendance for virtual clubs is less than what LSS has experienced in the past for in-person clubs. Second round of virtual clubs begin the week of January 19. LSS successfully held an in-person book fair. LSS picture day is approaching; appointments will be held at the Studio 530 Photography location with staggered appointment times.

5.3 **Superintendent Report.** Sara Smith shared that LSS is experiencing an ADA freeze. Without change, the projected future of LSS is a concern. These concerns may affect staff in the future. Despite concerns, LSS has continued to serve families through the pandemic. The incentive grants made available to schools by the Governor are not available to LSS due to operating as a non-classroom-based charter school. LSS reopening plan has been previously approved, and LSS will continue to work alongside Public Health to continue being able to serve families. Vaccinations in Tehama County have begun and the vaccination has been made available to education. TCDE has submitted staff survey results to Public Health and appointments will be available soon for those interested in receiving the vaccination.

**CBO Report**

6.1 **2020-2021 Non-Certificated Salary Schedule.** Lourie Larcade shared that it has been motioned to add a one percent on-schedule increase to the non-certificated salary schedule with retro payments to July 1, 2020 and a one percent off-schedule payment as well.

Motion to approve Non-Certificated Salary Schedule by Kelley Dolling with a second by Linda Houchins. Motion carried unanimously.

Attendees had no further questions or topics to discuss.

6.2 **2020-2021 Certificated Salary Schedule.** Lourie Larcade shared that it has been motioned to add a one percent on-schedule increase to the certificated salary schedule with retro payments to July 1, 2020 and a one percent off-schedule payment as well. With approval, both certificated and non-certificated salary schedules, will go into effect on January paystubs.

Motion to approve Certificated Salary Schedule by Linda Houchins with a second by Yuliana Moreno. Motion carried unanimously.

Attendees had no further questions or topics to discuss.

6.3 **2021-2022 Budget.** Lourie Larcade shared that we will have more information soon regarding the Governor's budget and the projected budget for LSS. If the ADA freeze continues, decisions will have to be made to adjust for the budget restrictions. If ADA remains as is, it will be based on the 19-20 school year. Despite these concerns, the budget is in better shape than was anticipated.

Attendees had no further questions or topics to discuss.

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| <b>New Business</b>      | 7.1 | <b>School Accountability Report Card (SARC).</b> As required by February 1, the LSS SARC has been completed. Although, there will be a lot of information not applicable for this year due to the pandemic, the report will provide LSS 20-21 demographical information.<br><br>Motion to approve the SARC by Linda Houchins with a second by Kelley Dolling. Motion carried unanimously. |
| <b>Old Business</b>      | 8.  | None.   |
| <b>Discussion</b>        | 9.  | Attendees had no further questions or topics to discuss.  |
| <b>Next Meeting Date</b> | 10. | The next meeting will be held on Thursday, March 11, 2021 at 3:30 p.m.  |
| <b>Adjournment</b>       | 11. | There being no further business, the meeting was adjourned by Sara Smith at 4:01 p.m.   |