

**Lincoln Street School  
Governance Committee  
Meeting Minutes  
May 13, 2020**

**Board Members:**

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| <b>Sara Smith</b>      | <b>TCDE Assistant Superintendent</b>               |
| <b>Alethea Vazquez</b> | <b>TCDE ESS Representative</b>                     |
| <b>Linda Houchins</b>  | <b>TCDE Committee Representative</b>               |
| <b>Jill Kelly</b>      | <b>Lincoln Street School Parent Representative</b> |
| <b>Kelley Dolling</b>  | <b>Tehama County Community Representative</b>      |

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present.

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| <b>Call to Order</b>                      | Meeting called to order at 3:30 pm by Sara Smith.  |
| <b>Roll Call and Pledge Of Allegiance</b> | The Pledge of Allegiance, due to virtual meeting, did not occur.   |
| <b>Approval of Agenda</b>                 | Motion to approve Agenda by Kelley Dolling with a second by Alethia Vazquez. Motion carried unanimously.   |
| <b>Consent Agenda</b>                     | Motion to approve the Consent Agenda by Linda Houchins with a second by Kelley Dolling. Motion carried unanimously.  |
| <b>School Report</b>                      | <p>5.1 School Review presented by Christi Deveraux. Lincoln Street School stopped generating attendance in Month 7. At that time, ADA was 77.13 with a cumulative average of 68.28. With the school closure due to Covid-19, the new students that were planning on enrolling were unable to complete the enrollment process. Sara Smith shared that there continue to be many unknowns due to the Covid-19.</p> <p>5.2 Tasks accomplished were presented by Christi Deveraux. The Arbor Day presentation, by Frank Berens, was held in March prior to the closure of the school. This Friday, May 15th, Andrea Martin will hold the first virtual Lincoln Street School Parent Club Meeting to check in with the Lincoln Street School families. Nine families attended the virtual Q and A session when distance learning was first put into place. Lincoln Street School families are moving forward as usual with distance learning. Lincoln Street School's 8th Grade Graduation planning is currently in progress.</p> <p>5.3 School closure update was presented by Christi Deveraux. Christi shared what the Lincoln Street School Distance Learning program looks like for the families and teachers. Final grading for the year will be on a pass/ fail basis. Special Education programs are continuing with Lincoln Street School students.</p> <p>Sara Smith shared she met with Public Health in regard to what the next move is for meeting as a group and what school could potentially look like for the 2020-21 school year. Linda Houchins asked about SARB and what that</p> |

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|                          | looks like during this time. Sara Smith stated SARB is currently paused due to not generating attendance.   |
| <b>CBO Report</b>        | 6.1 The CBO Report was presented by Lourie Larcade. Projections for next year are changing on a daily basis. Funding will be reduced for the 2020-21 school year. LCFF funding could be reduced and a negative COLA could be put in place. The only changes for Lincoln Street School will be stretching the Science adoption out over a three year span and one teacher position being reduced to a half time position.  |
| <b>New Business</b>      | 7.1 COVID-19 Policies were presented by Lourie Larcade. The Families First Coronavirus Response Act policy is available to employees in the event of contracting COVID-19, and the second policy is a Telecommuting procedure for Lincoln Street School employees. A motion to approve the COVID-19 Policies was offered by Linda Houchins with a second by Kelley Dolling.   |
|                          | 7.2 Notice to employees regarding the additional leave policy due to COVID-19 was also shared by Lourie Larcade.  |
| <b>Old Business</b>      | 8.1 LCAP Review was shared by Christi Deveraux. Lincoln Street School is currently working on the LCAP updates and updating the Distance Learning Program. It will be ready for approval at the next Lincoln Street School Governance Meeting in June in preparation to go before the TCDE Board. Lincoln Street School does not currently provide meals to students. A list of the local schools currently providing meals, for all children, has been posted to the Lincoln Street School website and shared with all families. Lincoln Street families have been encouraged to take advantage of the meal program. The LCAP due date has been pushed out to December 2020. |
| <b>Discussion</b>        | Christ Deveraux shared graduation has been moved to Friday, May 29th, at 6:00 pm and Lincoln Street School will be hosting a Graduation Parade. Families can drive by the school for the students to receive their diploma and to honor the 8th grade graduates of Lincoln Street School.   |
| <b>Next Meeting Date</b> | The next meeting will be held on June 18th, at 2:30 pm, via Zoom.   |
| <b>Adjournment</b>       | There being no further business, a motion to adjourn the meeting by Kelley Dolling, with a second by Linda Houchins. Motion carried unanimously. The meeting was adjourned at 4:02 pm by Sara Smith.  |