

**Lincoln Street School  
Governance Committee**

**Meeting Minutes**

**October 5, 2016**

<b>Board Members:</b>	<b>Tim Morehouse</b> TCDE Board Representative
	<b>Karin Matray</b> TCDE Assistant Superintendent
	<b>Lorna Manuel</b> TCDE Curriculum Director
	<b>Linda Houchins</b> TCDE Committee Representative
	<b>Becky Hillaire</b> Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present with the exception of Becky Hillaire and Denise Cottingham.

**Call to Order** Meeting called to order at 3:31 by Tim Morehouse.

**Welcome** Welcomed new Lincoln Street School principal, Michelle Barnard, and Crystal Null, Lincoln Street School half-time teacher.

**Roll Call and Pledge Of Allegiance** Pledge of Allegiance led by Tim Morehouse.

**Approval of Agenda** Motion to approve agenda as amended, moving item 8.1 to 6.1 by Lorna Manuel with a second by Karin Matray. Motion carried unanimously.

**Consent Agenda** 5.1 Motion to approve the Consent Agenda by Karin Matray with a second offered by Lorna Manuel. Motion carried unanimously.

**New Business** 6.1 Sharon Sinclair, School Nurse, confirmed that all immunizations for Lincoln Street School are currently up to date with the exception of one student. Sharon Sinclair stated it is her professional opinion that immunizations are required unless students are not going to participate in

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group activities. Different ways to address the situation concerning students without immunizations was discussed. The question was addressed regarding how difficult it would be to schedule non-immunized students separately from other students and families. It was also discussed whether non-group activities minimize the student's education. The question of families opting out of immunizations was discussed at length and needs to be addressed as well. Tim Morehouse proposed acquiring sample immunization policies from other districts for review and putting an immunization policy on the agenda as an action item.

### School Report

7.1 Christi Deveraux shared Lincoln Street School's current enrollment is 78 students. Two students have left to date this year and there has been a steady flow of new orientations each week. The 2016 Educational Fair Day attendance was at 36%. Dana Brent attended the CCIS regional meeting at RBHS. A test similar to SBAC has been implemented successfully at Lincoln Street School. Dana Brent has started a math tutoring group on Monday mornings for 8th grade students. Laura Ray will offer a writing club for extra support following clubs each Friday. Additional Chromebooks need to be purchased for student use. Currently, only three Chromebooks are available for checkout. One family is piloting the new Language Arts program with a great deal of success. Lorna Manuel asked if plans were being made to pilot with other families, however, the cost is substantial so no further piloting plans are in place at this time. Christi Deveraux met with Travis Hutchison in regards to testing and meeting the needs of the whole child, not just academic pieces of the child, because families at Lincoln Street are attending for many different reasons not specifically for academic purposes. Christi Deveraux relayed Travis Hutchison said that Lincoln Street School data is really difficult to look at. It was decided to add why families come to Lincoln Street to the yearly parent survey. Karin Matray shared one of the rubrics for the state is family engagement so the plan Christi and Travis are developing is ideal. Trainings will continue to happen during Parent Club meetings. Maureen Clements completed one training on Math Manipulatives during the parent trainings at the beginning of the school year. Maureen Clements will also train more on Math in October. The parents loved Maureen's

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presentation and experienced many “aha” moments during the session.

### **CBO Report**

8.1 In the absence of Denise Cottingham, the Business Report was presented by Wes Grossman. The 2015-16 school year closed with more revenue than expected. Due to the additional funds, Tim Morehouse suggested purchasing chromebooks for the last year and the current school year.

### **Old Business**

9.1 Karin Matray shared the LCAP review. Goals and actions in the LCAP remained the same. A different type of revision is needed for next year. There is a new LCAP template that will be approved at the state board meeting for next year.

### **Discussion**

Linda Houchins inquired about families who don't have internet access and what their plans are for high school. Dana Brent shared some Lincoln Street School families have spotty internet at home so they utilize the internet access at the school. Linda questioned if the school internet usage was meeting the technology standard or not. Linda Houchins also suggested additional clubs and resources regarding technology but Christi Deveraux said families have limited resources and won't attend additional clubs due to gas and travel expenses. A discussion issued of how to best provide internet access to all families to meet the current standards. Tim Morehouse asked if Lincoln Street School did any assessment on how many families have internet access. Christi Deveraux stated approximately 75% of Lincoln Street School families have internet access at this time. Tim Morehouse asked if it would be worthwhile for next year to look at an application, for families, to provide internet access, to only be provided during the school year.

Tim Morehouse shared, incorporating a technology plan through the LCAP also needs to be addressed.

Tim Morehouse shared he had the opportunity to sit in on a meeting with Dana Brent and one of her families today for an up-close look at the daily operations of Lincoln Street School. Michelle Barnard shared that Lincoln Street School has been very welcoming and kind to her. Michelle is impressed with the staff at Lincoln Street School and the overall organization of the school.

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Michelle Barnard shared she will be working on the Safety Plan for Lincoln Street and will also be sitting in on IEP meetings in the future. Christi Deveraux will continue to attend IEP meetings as well. Becky Hillaire will no longer be able to serve on the Governance Board as the parent representative. Christi Deveraux will check with other parents to see if anyone is interested in serving on the Lincoln Street Governance Board Committee for the 2016-17 school year.

**Next Meeting Date**

The next meeting will be held on Wednesday, December 7th, at 3:30.

**Adjournment**

There being no further business, the meeting was adjourned at 4:27.